



# Lac qui Parle Soil and Water Conservation District

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122 8<sup>th</sup> Ave South, Madison, MN 56256

Phone: (320) 598-7321 Ext 3

Website: [www.lacquiparleswcd.org](http://www.lacquiparleswcd.org)

## Agenda

Lac qui Parle Soil and Water Conservation District Regular Meeting

Thursday January 11, 2024 10:00 a.m.

The Multi-Media/Annex, Madison, MN

- 1.) Call to order
- 2.) Welcome
- 3.) **Approval of the agenda**
- 4.) **Approval of the minutes**
- 5.) Open Gallery (2 minutes per person/10 minutes total)
- 6.) Conflict of Interest Declaration
- 7.) Treasurer's Report
  - a. **Approval of checks**
  - b. **Approval of the Treasurer's Report**
- 8.) Cost-Share Programs Contracts & Payments
  - a. State Cost-Share
  - b. Water Plan
- 9.) Correspondence
- 10.) Reports
  - a. LqP-YB 1W1P Report
  - b. Supervisor Reports
  - c. Partner Agency Reports
    - i. NRCS
    - ii. Pheasants Forever
    - iii. BWSR
  - d. Technical Report
  - e. Admin Report
    - i. New Website
- 11.) Old Business
- 12.) New Business
  - a. Election of Officers
  - b. Committee appointments
  - c. 2024 Meeting Dates and Times
  - d. Designate official bank(s), newspaper(s)
  - e. 2024 Fees
  - f. 2024 Budget
  - g. Set capitalization and depreciation (2023 was \$3500)

A conflict of interest, whether actual, potential or perceived, occurs when someone in a position of trust has competing professional or personal interests, and these competing interests make it difficult to fulfill professional duties impartially. Supervisors are asked to declare conflicts of interest they may have regarding today's business. Any member who declares a conflict of interest must not vote on that agenda item.

- h. Policy Adoption
  - i. Data Practices
  - ii. Employee Handbook
  - iii. [Operations Handbook](https://bwsr.state.mn.us/swcd-operational-handbook) <https://bwsr.state.mn.us/swcd-operational-handbook>
  - iv. Cost-Share Policy
  - v. SWCD Aid Plan for use
- i. Audit Agreement
- 13.) Personnel
- 14.) Calendar of Events
  - a. Retreat date
- 15.) Adjourn



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## Calendar of Events

January 10	LqP-YB Policy Meeting
January 11	Regular SWCD Board Meeting
January 15	MLK Jr Day (Office Closed)
January 23	SWCD Office Open House 11-2
February 3	Pheasants Forever Annual Banquet
February 9-10	Del Clarke Canby Classic Ice Fishing Tournament
February	YM 1W1P Policy Committee Meeting
February 8	Regular SWCD Board Meeting <b>&amp; Board Retreat</b>
February 19	Presidents Day (Office Closed)
March 14	Regular SWCD Board Meeting
March 18	Local Work Group Meeting
April 10th	LqP-YB 1W1P Policy Committee Meeting
April 11	Regular SWCD Board Meeting
May 9	Regular SWCD Board Meeting
May 27	Memorial Day (Office Closed)
June 13	Regular SWCD Board Meeting
June 19	Juneteenth (Office Closed)
July 4	Independence Day (Office Closed)
July 11	Regular SWCD Board Meeting
August	YM 1W1P Policy Committee Meeting
August 8	Regular SWCD Board Meeting
September 2	Labor Day (Office Closed)
September 12	Regular SWCD Board Meeting
October 10	Regular SWCD Board Meeting
October 14	Columbus Day (Office Closed)
November	YM 1W1P Policy Committee Meeting
November 11	Veteran's Day (Office Closed)
November 14	Regular SWCD Board Meeting
November 28&29	Thanksgiving & Friday (Office Closed)
December 12	Regular SWCD Board Meeting
December 24	Christmas Eve (Office Closed at Noon)
December 25	Christmas (Office Closed)

\*\*The SWCD Board of Supervisors meetings are scheduled for the 2nd Thursday of each month beginning at 10:00 (Nov - April) and 8:00 (May - October). All Regular SWCD board meetings will be held at the Multi-Media Room/Annex in January, April-December; February & March TBD.