



Lac qui Parle Soil and Water Conservation District

122 8th Ave South, Madison, MN 56256

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Agenda

Lac qui Parle Soil and Water Conservation District Regular Meeting

Thursday February 9, 2023 8:00 a.m.

Annex, Madison, MN

- 1.) Call to order
- 2.) Welcome
- 3.) **Approval of the agenda**
- 4.) **Approval of the minutes**
- 5.) Open Gallery (2 minutes per person/10 minutes total)
- 6.) Conflict of Interest Declaration
- 7.) Treasurer's Report
 - a. **Approval of checks**
 - b. **Approval of the Treasurer's Report**
- 8.) Cost-Share Programs Contracts & Payments
 - a. State Cost-Share Programs
 - b. Water Plan
- 9.) Correspondence
 - a. Legislative Priorities
- 10.) Reports
 - a. Supervisor Reports
 - b. Partner Agency Reports
 - i. NRCS
 - ii. BWSR
 - c. Technical Report
 - d. Admin Report
 - i. Water Kits now available
 - ii. Soil Health Cost Share Policy review
 - e. LqP-YB 1W1P Report
 - i. Resolution adoption approve & sign
- 11.) Old Business
 - a. 2023 Fees
 - i. Tree planting & Tree Prices
 - ii. Flagging
 - iii. Seeding
 - b. 2023 Budget
 - c. Set capitalization and depreciation threshold for asset purchases. (2022 was

A conflict of interest, whether actual, potential or perceived, occurs when someone in a position of trust has competing professional or personal interests, and these competing interests make it difficult to fulfill professional duties impartially. Supervisors are asked to declare conflicts of interest they may have regarding today's business. Any member who declares a conflict of interest must not vote on that agenda item.

\$3500)

- d. Policy Adoption
 - i. Data Practices
 - ii. Employee Handbook
 - iii. [Operations Handbook](https://bwsr.state.mn.us/swcd-operational-handbook) <https://bwsr.state.mn.us/swcd-operational-handbook>
 - iv. Cost-Share Policy
 - e. Drone Purchase & Licensing
- 12.) New Business
- a. Vehicle Trade (Car)
 - b. Fabric Mulch Machine Purchase
- 13.) Personnel
- a. Additional staff person w/PF & NRCS update
- 14.) Calendar of Events
- 15.) Adjourn

Calendar of Events

February 9	Regular SWCD Board Meeting & Board/Staff Retreat to Follow
February 13	YM 1W1P Policy Committee Meeting
February 20	Presidents Day (Office Closed)
March 9	Regular SWCD Board Meeting (Held at the Madison Mercantile)
April 10	YM 1W1P Policy Committee Meeting
April 13	Regular SWCD Board Meeting (Held at the Madison Mercantile)
May 11	Regular SWCD Board Meeting
May 29	Memorial Day (Office Closed)
June 8	Regular SWCD Board Meeting and Retreat
June 19	Juneteenth (Office Closed)
July 4	Independence Day (Office Closed)
July 13	Regular SWCD Board Meeting
August 14	YM 1W1P Policy Committee Meeting
August 10	Regular SWCD Board Meeting
September 4	Labor Day (Office Closed)
September 14	Regular SWCD Board Meeting
October 9	Columbus Day (Office Closed)
October 12	Regular SWCD Board Meeting
November 9	Regular SWCD Board Meeting
November 11	Veteran's Day (Office Closed)
November 13	YM 1W1P Policy Committee Meeting
November 23 & 24	Thanksgiving & Friday (Office Closed)
December 14	Regular SWCD Board Meeting
December 25	Christmas (Office Closed)

**The SWCD Board of Supervisors meetings are scheduled for the 2nd Thursday of each month beginning at 10:00 (Nov - April) and 8:00 (May - October). All Regular SWCD board meetings will be held at the Annex January-February, May-December and at Madison Mercantile March & April.