



Lac qui Parle Soil and Water Conservation District

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(320) 598-7321 Ext. 3

Our mission is to provide conservation opportunities for landowners of Lac qui Parle County through creative stewardship, protection programs and utilization of the resources to foster soil improvement and water quality in the community.

Minutes January 13, 2022

The Lac qui Parle Soil and Water Conservation District Board of Supervisors met on Thursday, January 13, 2022, at the Annex, County Multi-Media Room. Board Supervisors present: Mike Croatt, Danny Larson, Daryl Schutte, and Amy Bacigalupo-via Zoom. Absent: Rosemary Weber. SWCD Staff present: Chessa Frahm, Sheri Laechelt, Rhyan Schicker, and Quintin Peterson-via Zoom. Chairman Croatt welcomed everyone, and called the meeting to order at 10:05 a.m.

Agenda:

Larson made a motion to approve the Agenda as printed. Schutte seconded the motion. All in favor, motion carried.

Minutes:

Schutte made a motion to approve the Minutes from the December, 2021 board meeting. Larson seconded the motion. All in favor, motion carried.

Open Gallery: (2 minutes per person/10 minutes total) – *None*

Conflict of Interest Declaration: *None*

Treasurer's Report:

The checks were reviewed and discussed. Larson made a motion to approve for payment December checks #7948 through #7949 from the United Prairie account and checks #13073 through #13087 from the Old National account. Schutte seconded the motion. All in favor, motion carried.

Schutte made a motion to approve the January Treasurer's Report as presented. Bacigalupo seconded the motion. All in favor, motion carried.

State Cost Share Programs Contracts & Payments:

- State Cost-Share Program: *None*
- Well Sealing: *None*

Correspondence: *None*

Reports:

- Partner Agencies:
 - NRCS: *None*
 - Supervisor Reports: Bacigalupo shared information on the 1W1P.
 - Technical Reports:
 - Schicker reported:
 - Attended the Conservation Champions training in Wisconsin with Peterson, Dan & Alex Kellen. Have started conversations about setting up a field day.
 - Will attend the Del Clark ice fishing tournament the last weekend of January. Will be re-doing the youth activities as there is a lot of youth participation.
 - Assisting Peterson with tree plans and ordering.
 - Peterson reported:
 - Continuing to work on the Florida Creek project and are in the process of securing funding as the project is moving forward.
 - Checking into the Fisher and Farmers program which may provide an opportunity for funding for the Florida Creek project and others as well.

- Working on tree plans and ordering for spring. Seeding acres are down at the present time but that's ok as tree plantings have increased.
- Admin Report:
 - Attended the State Convention in Bloomington and did a joint presentation on how we have been handling the Covid pandemic.
 - LqP 1W1P Steering Team & Policy Committee met and the Advisory Team will meet in March.
 - TSA had a technician leave and they are not planning to fill the position at this point, will wait until later to see if there is a need or if they can continue on with current staff.
 - Attended the AgBMP Loan Program training, they are still continuing the 3% interest on bank approved loans.
 - All staff participated in the Employee Association Meeting via Zoom with a speaker giving tips on how we can handle change.
 - Laechelt has completed the 2021 eLINK reporting. The Annual Report and Website updates are due by March 15.
 - Applied for a NACD grant to develop soil health kits to be distributed to local landowners.
 - Waiting to hear if the NACD Annual Meeting scheduled to be held in Florida in February will be in-person or virtual.

Old Business: *None*

New Business:

- Election of Officers: Schutte made a motion to approve the 2022 officers. Larson seconded the motion. All in favor, motion carried.
 - Offices for 2022:
 - Chairman: Rose Weber
 - Vice-Chairman: Daryl Schutte
 - Treasurer: Amy Bacigalupo
 - Secretary: Danny Larson
 - PR&I: Mike Croatt
- Committee Appointments: Schutte made a motion to approve the 2022 Committee Appointments. Larson seconded the motion. All in favor, motion carried.
 - TSA: Croatt & Bacigalupo
 - Budget/Finance: Weber & Croatt
 - Personnel: Croatt & Schutte (Alt. Larson)
 - Legislative: Bacigalupo & Schutte
 - YM 1W1P: Croatt & Weber
 - LqP-YB 1W1P: Bacigalupo & Croatt
- Meeting Date and Time: Larson made a motion to keep the dates and time as the second Thursday of the month, at 8:00 am for the months of April to October and 10:00 am for the months of November to March. Schutte seconded the motion. All in favor, motion carried.
- Designate official bank and newspaper: Schutte made a motion to approve Klein Bank, United Prairie Bank, State Bank of Bellingham as the designated depositories and the Western Guard & Dawson Sentinel as the official newspapers. Larson seconded the motion. All in favor, motion carried.
- 2022 Fees: Larson made a motion to approve the tree price list and the seeding rate which will stay the same. A flagging fee of \$46 (FSA rate) will be charged if a planting plan is changed and needs re-flagging. Also, will assist FSA if needed. Schutte seconded the motion. All in favor, motion carried.
- 2022 Budget: Schutte made a motion to approve the 2022 Budget as presented. Larson seconded the motion. All in favor, motion carried.
- Set capitalization and depreciation: Larson made a motion to keep the schedule at \$3,500. Bacigalupo seconded the motion. All in favor, motion carried.
- Policy Adoption: Larson made a motion to approve the Data Practices policy with the removal of Laechelt and addition of Frahm, the Employee Handbook, the Operations Handbook, and Cost-Share Policy. Schutte seconded the motion. All in favor, motion carried.

- Pheasants Forever: Larson made a motion to approve the Lac qui Parle Pheasants Forever Sponsor Membership in the amount of \$280. Schutte seconded the motion. All in favor, motion carried.

Personnel:

- Hiring Update: Schutte made a motion to authorize the announcement and advertising for an Intern and also authorizing the Personnel Committee to interview and hire. Larson seconded the motion. All in favor, motion carried.

Calendar of Events:

January 17	MLK Jr Day (Office Closed)
February 7	YM 1W1P Policy Committee Meeting
February 10	Regular SWCD Board Meeting
February 11-18	NACD Annual Meeting
February 21	Presidents Day (Office Closed)
February 23	LqP-YB Policy Committee Meeting
March 10	Regular SWCD Board Meeting
April 7	Regular SWCD Board Meeting (changed from 2 nd Thursday)
April 15	Good Friday (Office closed at Noon)
April 27	LqP-YB Policy Committee Meeting
May 12	Regular SWCD Board Meeting
May 30	Memorial Day (Office Closed)
June 9	Regular SWCD Board Meeting and Retreat
June 20	Juneteenth Observed (Office Closed)
June 22	LqP-YB Policy Committee Meeting
July 4	Independence Day (Office Closed)
July 14	Regular SWCD Board Meeting
August 11	Regular SWCD Board Meeting
August 24	LqP-YB Policy Committee Meeting
September 5	Labor Day (Office Closed)
September 8	Regular SWCD Board Meeting
October 10	Columbus Day (Office Closed)
October 13	Regular SWCD Board Meeting
October 26	LqP-YB Policy Committee Meeting
November 10	Regular SWCD Board Meeting
November 11	Veteran's Day (Office Closed)
November 24	Thanksgiving (Office Closed)
December 8	Regular SWCD Board Meeting
December 26	Christmas Observed (Office Closed)
December 28	LqP-YB Policy Committee Meeting

Adjourn: With no further business, Croatt declared the meeting adjourned at 11:22 a.m.

Danny Larson

February 10, 2022

Approved

Date

The Lac qui Parle Soil and Water Conservation District is an equal opportunity service provider and employer.